



## **BEKESBOURNE-WITH-PATRIXBOURNE PARISH COUNCIL**

### **May 2025 Agenda Pack**

#### **Agenda Item 1- Election of Chair for the Council Year 2025-2026**

This item involves the formal election of the Chair of the Council for the council year 2025–2026. The meeting will begin with the current Chair presiding over the election process. Nominations will be invited from Council members, and each nominee must be proposed and seconded. If more than one nomination is received, a vote will be conducted in accordance with the Council’s standing orders. The elected Chair will then assume the role immediately

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#### **Agenda Item 2: Declaration of Acceptance of Office – Chair**

The newly elected Chair for Council year 2025-2026 is required to sign the Declaration of Acceptance of Office, along with the Clerk.

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#### **Agenda Item 3: Election of Vice Chair for the Council Year 2025-2026**

This item concerns the election of the Vice Chair of the Council for the municipal year 2025–2026. Following the election of the Chair, nominations for the position of Vice Chair will be invited from Council members. Each nomination must be formally proposed and seconded. In the event of multiple nominations, a vote will be held in line with the Council’s standing orders. The successful nominee will be appointed as Vice Chair for the forthcoming council year.

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#### **Agenda Item 4: Declaration of Acceptance of Office – Vice Chair**

The newly elected Vice-Chair for Council year 2025-2026 is required to sign the Declaration of Acceptance of Office, along with the Clerk who also signs this form.

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#### **Agenda Item 5: Chair Opening Remarks**

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#### **Agenda Item 8: Policy Reviews and Adoption for Council Year 2025-2026**

Existing Policies – For Council to confirm the re-adoption of for Council Year 2025-2026  
There are no changes to these policies, except the date, which are all on our website.

- Adoption Leave and Pay Policy 2025
  - Co-Option Policy 2025
  - Councillor E-Mail and Communications Policy 2025
  - Data Retention and Disposal Policy 2025
  - Disciplinary Policy 2025
  - Equal Opportunity and Diversity Policy 2025
  - Expenses Policy 2025
  - Flexible Working Policy 2025
  - Freedom Of Information Policy 2025
  - General Privacy Notice 2025
  - Grievance Policy 2025
  - Health & Safety Policy 2025
  - ICT Policy 2025
  - Maternity Policy 2025
  - Paternity Policy 2025
  - Performance Improvement Policy 2025
  - Sickness Absence Policy 2025
  - Subject Access Policy 2025
  - Training And Development Policy 2025
  - Vexatious Complaints Policy 2025
  - Whistle Blowing Policy 2025
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## Agenda Item 11: External Reports

### 11.1 County Councillor Reports



# Councillor Mike Sole's

## monthly report

Kent County Councillor : Canterbury South  
Canterbury City Councillor : Nailbourne

*Working for you all  
all year round*

This is my monthly update for **April 2025**.

It's certainly been a month a road works, and there doesn't seem to be much reprieve from this in the next few months. I nearly every case this is due to utility companies who have a legal right to access their infrastructure, or developers working on improvements that they legally have to deliver as part of planning consents. Although KCC issue the permits for these closures, in reality they can't refuse permits but they do need to do a better job of challenging emergency works and coordinating closures, and I continue to pass on all complaints and push for intervention.

I am pleased to see that many of the potholes that I have reported for action have been filled, and others are scheduled to be repaired.

I met up with landowners, National Highways and the Kent Police Rural Task force in the A2 Lay-by near Shelvin Lane. This has been a hotspot for crime and damage to property. National Highways are now looking into various options to address this.

I attended the KCC scrutiny committee where the decision to remove the funding to district councils to help collect council tax was challenged.

On Canterbury City Council I attended the Cabinet meeting and a meeting of the Kent & Medway Fire Authority but it has been a quieter month of meetings due to the KCC elections and the purdah restrictions placed on councils which is why I have not attended parish council meetings in April.

Other issues covered this month have including assisting council home tenants, planning issues, new bus stop request, overgrown trees, blocked drains, and mowing of wildflowers.

I was very pleased to be asked to take part in the Passions in Public Health Podcast.

Finally, KCC elections take place on 1 May. I hope to be back with another monthly report next month, but that is in the hands of the electorate!



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# Councillor Lee Castle

Little Stour & Adisham Ward - Canterbury City Council (07875402888)



## April 2025 Update [lee.castle@councillor.canterbury.gov.uk](mailto:lee.castle@councillor.canterbury.gov.uk)

April was a busy and productive month, during which I continued to engage with parish councils and residents across the ward.

Early in the month, I attended the **Littlebourne** Parish Council meeting, where a range of local matters were discussed. It was encouraging to see community members actively participating and raising important issues that affect their daily lives.

I also took part in the Annual Meeting of **Ickham and Well** Parish Council, which featured an insightful presentation from the Kentish Stour Countryside Partnership. Their talk highlighted important environmental work taking place in the area, particularly regarding biodiversity and river restoration. In addition, we heard comprehensive reports from all the various committees, reflecting the breadth of work being done at the local level.

Later in the month, I joined the **Adisham** Parish Council meeting. Topics discussed included the Canterbury District Local Plan, grounds maintenance, and ongoing discussions around devolution. These are all vital issues that will shape the future of our communities, and I welcomed the chance to contribute and hear the concerns of residents and councillors alike.

At **Wickhambreaux** Parish Council, several key concerns were raised, particularly around parking, food and garden waste collections, and further updates on the devolution process. I am continuing to follow up on these matters and liaise with officers where necessary to ensure progress is made.

Throughout April, I have been actively involved in a variety of casework. This has included a frustrating water leak in **Wickhambreaux**, a planning case in **Stodmarsh**, and supporting a resident in **Bekesbourne** with a complex housing application. I have also continued to press for resolution of several waste and bin collection issues across the ward, ensuring that residents' concerns are heard and addressed.

Behind the scenes, I have been chasing up enforcement cases in **Littlebourne**, **Wickhambreaux**, and **Stodmarsh**, working closely with council officers to encourage timely and effective responses. These efforts often go unseen, but they are crucial to maintaining standards and protecting our communities.

On a political note, I was delighted to see my friend and colleague **Mike Sole** re-elected as our **Kent County Councillor for Canterbury South**. His significant win reflects the trust residents place in his work and offers him a renewed mandate to serve during what promises to be a complex and challenging period for the county. I'm also proud to report that our colleague in Canterbury North was also elected, contributing to the Liberal Democrats becoming the official opposition on the County Council.

Looking ahead, a significant moment approaches on 13th May, when the City Council Planning Committee will consider the controversial Gladman development proposal for over 300 homes on The Hill in **Littlebourne**. As a planning committee member who has been openly opposed to the proposal, I will speak at the meeting but will not be able to vote. The Parish Chair, the local action group, and many residents will also speak in opposition. I encourage everyone concerned to attend and show the strength of community resistance to this overdevelopment, which threatens the rural character of our village.

As always if I can be of any assistance please get in touch.

**Agenda Item 14: Any s101 Delegated Authority items to be noted by council.**

**Application No:** CA/25/00529

**Proposal:** Single-storey rear extension together with replacement of timber window to UPVC/aluminium French doors to side elevation.

**Location:** 15 Bifrons Road, Bekesbourne, Kent, CT4 5DE

**Outcome:** 5 out of 8 councillors responded, with all raising no objections.

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**Agenda Item 15: Any updates from representatives from external groups.**

Updates to be given at the meeting.

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**Agenda Item 16: Highways Matters**

**16.1** 20mph limit at Patricxbourne(update)

Awaiting confirmation.

**16.3 Speedwatch**

The first session was attended by a few volunteers and was successful. There is the need for greater numbers of volunteers. Please do sign up if you can.

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**Agenda Item 17: Finance Matters**

**17.1** To note February/March payment schedule & approve any new payments.

**April/May Payment Schedule**

**Payments Made Since the last meeting as per financial Regulation 6.8 iii.**

Date	Type	Payment	Amount
15 <sup>th</sup> April 25	DD	HugoFox Ltd	£23.99
30 <sup>th</sup> April 25	SO	N.Purcell	As per salary sheet

**Payments Due for Approval:**

Recipient	Detail	Amount
N.Purcell	May phone bill	£10.00
N.Purcell	May HP Ink Subscription	£9.99
Bekesbourne Village Hall	Hire Fees for 2025-26	Top be confirmed at the meeting
AJG Community Services	Insurance 2025-2026	£1,400.02
Safeplay	Chain-link repair for cradle swing	£196.90
KALC	Annual Subscription	£435.07
SLCC	Annual Subscription	£202.00
RGMC	Concurrent Functions Funding 2025-26	£4,093.00

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## **17.2 S106 Funding (update)**

Ongoing. Quotations being sought for works at the recreation ground. Playground quotations are being received and will be discussed at the meeting.

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## **Agenda Item 18: Planning**

### **18.1 To Receive Updates on previous consultee responses**

No updates

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### **18.2 To Discuss any new applications**

**Application No:** CA/25/00650

**Proposal:** Single-storey rear extension with external staircase and side dormer.

**Location:** Penton , Aerodrome Road, Bekesbourne, Kent, CT4 5EX

In addition, for council to note:

**Application No:** CA/23/00484

**Proposal:** Outline planning application for up to 300 residential dwellings (including affordable housing and older person accommodation), a new community hub, introduction of structural planting and landscaping, informal public open space and children's play area and surface water flood mitigation and attenuation. All matters reserved.

**Location:** Land At The Hill, Bekesbourne Lane, East Of Bekesbourne Hill, Bekesbourne, Canterbury, CT4 5EA

The above application is being discussed by the Planning Committee on 13th May 2025 at 7.00pm at the Guildhall, St Peter's Place, Canterbury CT1 2DB.

Cllr D. Sladden has been registered to speak in Objection to the application, on behalf of the Parish Council.

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## **Agenda Item 19: Allotments**

### **13.1 Any Updates**

None

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## **Agenda Item 20: Emergency Planning**

Still Seeking an appropriate training session.

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## **Agenda Item 21. Correspondence**

### **21.1 Email received from resident regarding planning application CA/22/00575**

**Location:** Rosary House Aerodrome Road Bekesbourne Canterbury Kent CT4 5EX

**Proposal:** Application for the approval of appearance/landscaping/scale for 3 no. dwellings including access and layout pursuant to outline planning permission CA//19/00846/OUT.

*Hi Nicola*

*I trust all is well at the parish council*

*Further to my email 7th January 2022 regarding planning The Rosary we were astonished to discover recently that the application which seemed eternally suspended has now listed as granted despite being Strongly objected by the parish council and neighbours*

*All the local residents are dissatisfied to learn the application has been seemingly slipped through*

*There are many valid reasons for the refusal including those expressed by the parish council which have now become seemingly irrelevant*

*Is there any possibility that the parish council could use its powers to challenge the decision to grant permission and methods used to achieve this status*

*Many thanks for yours and the parish council in this matter*

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**Agenda Item 22. Kent Devolution and Local Government Reorganisation (*any updates*)**  
No updates for May.

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**Agenda Item 23. Next meeting Date**

Originally, proposed for **9<sup>th</sup> June**, but due to the internal audit taking place later this year, it will need to be postponed. I will update accordingly in due course.

Next Planned date after this is **14<sup>th</sup> July 2025**.

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