



BEKESBOURNE-WITH-PATRIXBOURNE PARISH COUNCIL
June 2026 Agenda Pack

Agenda Item 1 Those Present

Agenda Item 2 Apologies for Absence

Agenda Item 3 Declarations of councillor interests relevant to this agenda

Agenda Item 4 Public Representation

Agenda Item 5 External Reports

Not yet received.

Agenda Item 5.1 County Councillor Reports

The following report has been received.



Councillor Mike Sole's monthly report

Kent County Councillor : Canterbury South
Canterbury City Councillor : Nailbourne

*Working for you all
all year round*

Well May has certainly been busy, eventful and enjoyable.

Early on the month the Liberal Democrat group on Canterbury City Council left the coalition with the Labour Party, who are now running a minority administration. This means that I am no longer the deputy leader of Canterbury City Council and that Liberal Democrats no longer hold cabinet positions.

May is always a busy month of Parish Council Annual Meetings. It is always good to see many residents at these meetings, and many had interesting guest speakers. During the month I attended meetings at **Barham, Lower Hardres, Thanington, Upper Hardres, Kingston and Chartham.**

At KCC I attended a meeting of the Policy & Resources Committee and also the full council meeting – you may have seen some of the headlines from this meeting, including that the Reform administration have changed the constitution so that Council meetings start with the Lord's Prayer and end with the singing of The National Anthem. I spoke against both of these changes, as whilst there is a time and place for both, I do not believe that place is the council chamber.

I was pleased to attend the unveiling of the new village sign in **Petham** and launch the **Bishopsbourne** Church fundraising event. I continue to follow up with Canterbury City Council the issues of public open space land at **St Augustines, Chartham** and also the continuing concerns in **Barham** about potential planning breaches along Valley Road.

Changes to KCC travel assistance for those aged 16+ with Special Educational Needs and Disabilities are a worry many families. There seems to have been an increase in miss bins and bins left in the wrong place recently – get in touch if I can help with these issues.

KCC, the police and National Highways have met to discuss safety improvements at the A2 slip road following further accidents on Bifrons Hill – I've been pushing for changes and will provide further updates when known.

I have been chasing KCC about the promised improved bus service in **Thanington**. Developers have paid the money to KCC, but KCC don't have a plan.

New bus shelters are planned at Beech Ave, **St Augustines** and at **Bramling** near the Haywain



(KCC) : mike.sole@kent.gov.uk

(CCC) : mike.sole@councillor.canterbury.gov.uk

Agenda Item 5.2 City Councillor Reports

The following report has been received.

Councillor Lee Castle

Little Stour & Adisham Ward - Canterbury City Council - 07875402888

May 2026 lee.castle@councillor.canterbury.gov.uk



I was honoured to be elected Chair of Littlebourne Parish Council and look forward to serving in this new role while continuing to represent residents across the ward as your Canterbury City Councillor.

Although there have been fewer council meetings recently, casework has continued across all our villages.

In **Littlebourne**, I have continued to raise concerns regarding footpath maintenance and the ongoing traffic light issues on Littlebourne Road.

In **Bramling**, I have been following progress on proposals for new bus stops with grant from KCC to CCC to progress with the projects and responding to enquiries from local residents.

In **Adisham**, I have been assisting residents with concerns relating to road closures and school access arrangements.

In **Wickhambreaux**, planning matters and highways issues have remained a regular feature of my casework.

In **Ickham**, I have continued dealing with local highways and environmental concerns raised by residents.

In **Bekesbourne with Patrixbourne**, I have been assisting with casework relating to highways, waste services, and a range of other local matters.

The launch of the CCC RISE Grant Scheme has been a positive development, creating new opportunities for community groups to access funding for local projects.

Across the district, I have continued dealing with reports of missed bin collections and other waste service issues, helping residents obtain updates and resolutions where possible. If you have contacted Canterbury City Council and have not received a response, please do get back in touch with me, as I have been advised that all enquiries should now have been answered.

In May, I also met with our local police officer, who remains very active across the area and is following up on several matters that residents have raised with me.

Likewise, our local Kent Community Warden, Roger, continues to be out and about across the villages, helping residents and signposting people to the appropriate services and support where needed.

Highways matters remain one of the most common concerns raised with me. While I continue reporting issues to Kent County Council and seeking updates, progress is often slower than residents would like. I will continue pressing for action where necessary. Kent County Councillor Mike Sole has also been actively pursuing a number of outstanding issues with KCC where responses or action have been delayed.

On 11 June, from 10am to 12 noon, I will be holding a joint councillor surgery with Kent County Councillor Mike Sole at The Ivy Barn in Littlebourne. Please do come along if there is anything you would like to discuss.

As always, please do not hesitate to contact me if there is anything I can assist you with.

Agenda Item 6 To confirm the minutes of the previous meeting.

Minutes have been circulated to councillors prior to this meeting; they are also available on the website.

Agenda item 7 To report any matters arising (*from the previous meeting not covered elsewhere on the agenda*)

None received.

Agenda Item 8 Any s101 Delegated Authority items to be noted by council.-

Under the Clerk's delegated authority pursuant to Section 101 of the Local Government Act 1972, it was proposed by Cllr D. Sladden and seconded by Cllr C. Sladden that the Clerk be authorised to purchase a new Microsoft 365 subscription for the Parish Council laptop to enable the continuation of Parish Council business and administration.

The annual subscription cost is £84.99. As the subscription payment will be taken on 14th of June 2026, the Clerk will initially meet the cost and will be reimbursed by the Council. The reimbursement payment is included within the schedule of payments presented for approval at this meeting.

Recommendation: Council is requested to note the action taken under delegated authority and approve the reimbursement payment to the Clerk.

Agenda Item 9 Any updates from representatives from external groups (*if any*)

Agenda Item 9.1 Recreation Ground Management Committee

Not yet received.

Agenda Item 9.2 Village Hall Management Committee

Not yet received.

Agenda Item 9.3 The River Group

Not yet received.

Agenda Item 9.4 KALC

Not yet received.

Agenda Item 9.5 A257 Traffic Management Group

Not yet received.

Agenda Item 10 Highways Matters

Agenda Item 10.1 Highways Improvement Plan

Following a meeting with Kent County Council (KCC), the Clerk presented the need to include the A2 slip road within the Parish Council's Highways Improvement Plan, following correspondence received from residents expressing concerns about safety at this location.

KCC acknowledged these concerns and advised that several warning and directional signs are already in place on the slip road. They further explained that, following a road traffic accident, it can take up to six months for Kent Police to produce a full accident report. Once completed, the report is shared with KCC to assist in determining the causes and contributing factors of the incident.

KCC confirmed that they are currently working with National Highways and Kent Police to assess whether additional safety measures may be required at this location.

The Parish Council has now identified this matter as a priority within its Highways Improvement Plan and will continue to receive and monitor updates on progress.

Agenda Item 10.2 Any new matters to raise

Agenda Item 11 Finance Matters

Agenda Item 11.1 To note the May 2026 payment schedule & approve any new payments.

Date	Type	Recipient	Amount
14/05/2026	FPO	K. Lewis (Kerry's cakes)	£90.00
14/05/2026	FPO	V S Davidson – expenses	£31.15
15/05/2026	DD	HugoFox Website	£23.99
18/05/2026	DD	HugoFox Emails	£20.99
18/05/2026	PAY	Lloyds bank Service charge	£4.25
20/05/2026	FPO	Safe Play – Quarterly Insp	£96.00
20/05/2026	FPO	L. Robbins – Int Audit	£140.00

29/05/2026	FPO	V S Davidson - Pay	As per salary sheet
29/05/2026	FPO	HMRC	As per salary sheet
29/05/2026	FPO	MTF Diamond – Rec works	£7,648.20

Payments Due for Approval:

Recipient	Detail	Amount
V S Davidson	Microsoft Subscription	£84.99
AJG Insurance Ltd	Annual Insurance premium	£1,617.80

Agenda Item 11.2 To note the External Auditors report 2024/25

Supporting documentation relating to the audit, including the relevant reports, will be circulated to Councillors prior to the meeting for consideration.

Agenda Item 11.3 Annual Governance Accountability Review (AGAR) 2025/2026

Supporting documentation relating to the AGAR, including the relevant reports and supporting documents, will be circulated to Councillors prior to the meeting for consideration.

Agenda Item 11.4 S106 Funding

The Parish Council has submitted an invoice to Canterbury City Council in the sum of **£8,220.92** in relation to works being undertaken at the Pavilion. Members are advised that the works commenced on **1st of June**.

In accordance with the agreed contract arrangements, the first instalment payment of **£7,468.20** has been made to the contractor.

Agenda Item 12 Planning

Agenda Item 12.1 To Receive Updates on previous consultee responses

None.

Agenda Item 12.2 To Discuss any new applications

None.

Agenda Item 13 Allotments

Correspondence has been received advising that the water pipe serving the allotments is faulty. The Clerk has requested further information regarding the nature and extent of the issue and any works that may be required.

The Clerk has undertaken an inspection of the allotment water pipe. These findings will be presented to Council to assist in assessing the extent of any issues and determining whether remedial works are required.

Recommendation: Councillors are asked to review the correspondence and consider authorising the Clerk to obtain quotations for any necessary repair works to the allotment water pipe.

Agenda Item 13.1 Any Updates

Agenda Item 13.2 Any new matters to report

A complaint has been received regarding matters at the allotment site. The Clerk has undertaken a site inspection and will present findings to Council at the meeting.

Recommendation: Councillors are requested to consider the findings and determine whether any further action is required.

Agenda Item 14 Confirmation of Insurance Arrangements for 2026-2027 Complete

Members are requested to note that the Parish Council's insurance policy has been renewed.

The total cost of the renewal is £1,617.80 (including IPT and all fees) for the year. The previous year's insurance premium was **£1,400.02**, representing an increase of **£217.78**. The premium reflects updated asset valuations, including amendments to the Council's playground equipment schedule, together with a standard increase to account for inflationary pressures.

The renewed policy ensures that the Council's assets, activities, and liabilities continue to be adequately insured for the forthcoming year.

Agenda item 15 Correspondence

Correspondence has been received regarding damage to the recently repaired zip wire seat. The cause of the damage is currently unknown. The Clerk has made enquiries and is obtaining quotations for the repair of the seat. In addition, enquiries are being made regarding the availability of alternative materials that may provide a more durable replacement.

The Clerk will present to the Council any further quotes or information received between the publication of this agenda and the date of the meeting.

Agenda item 16 Council owned Phone Box

With reference to Agenda Item 24 of the May 2026 agenda, the Council-owned telephone box has recently been repainted. The Clerk has since received correspondence reporting that three glass panes are damaged. Councillor M. Rhodes has volunteered to replace the damaged panes and has purchased the necessary materials and equipment to undertake the repairs. The Clerk has inspected the telephone box and has included photographs showing the damage and the repairs required.



Recommendation: For Council to review the photographs and consider authorising Councillor M. Rhodes to undertake the replacement of the three damaged glass panes.

Agenda item 17 Kent Devolution and Local Government Reorganisation (any updates)

Non received.

Agenda item 18 Next Meeting Date
Statutory Parish Meeting: Monday 13th July 2026
(Bekesbourne Recreation Ground Pavillion)

End of Agenda Pack