



## **BEKESBOURNE-WITH-PATRIXBOURNE PARISH COUNCIL**

Minutes of the meeting held on Monday 10<sup>th</sup> March 2025 at 7:30pm  
Bekesbourne Village Hall.

**Minutes to be formally agreed at the next meeting.**

### **1. Those Present**

Parish Cllr David Sladden (Chairman),  
Parish Cllr Christine Ash  
Parish Cllr mary Evans

Parish Cllr Andrea Nicholson  
Parish Cllr Christien Sladden  
Parish Cllr Joanne Watt

Mrs N. Purcell (Clerk/Finance Officer to the council)

There was 3 members of the public present.

### **2. Apologies for Absence**

Parish Cllr Caroline Tuffey

### **3. Declarations of councillor interests relevant to this agenda**

None

### **4. To confirm minutes of the previous meeting (*held on 13<sup>th</sup> January 2025*)**

Deferred to next meeting.

### **5. To report any matters arising (*from the previous meeting not covered elsewhere on the agenda*)**

Deferred to next meeting, as above.

**Meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the parish of Bekesbourne with Patrixbourne present at the meeting.**

### **6. Public representation (*notified to the clerk in advance of the meeting, agenda items only*)**

A member of the public was present to talk regarding item 19 (Correspondence, therefore the Chair moved item 19 up the agenda for discussion.

### **19. Correspondence**

As per the agenda pack, the resident wrote in expressing a desire for the parish to explore a bus scheme for local parishes to allow better access to canterbury and the surrounding villages.

**Resolved:** it was proposed by A. Nicholson and C. Ash that the clerk look to draft a survey to identify the needs and requirements of the village regarding bis services.

**Outcome:** All in favour, motion carried.

### **7. External Reports**

#### **7.1 County Councillor Reports**

Report received and circulated in the agenda pack.

#### **7.2 City Councillor Reports**

Report received and circulated as part of the agenda pack.

## Parish Council meeting resumes

### 8. Any s101 Delegated Authority items to be noted by council.-

None

### 9. Any updates from representatives from external groups *(if any)*

#### 9.1 Recreation Ground Management Committee

Committee Members L. Craig and S. Gilham were present at the meeting. They updated the Parish Council with a financial report and the latest updates with regard to the Pavillion renovation works.

Some amendments are required to the disabled toilet.

Looking at some exterior works to the building to improve drainage and remove damp.

The interior changing rooms are looking great.

Next steps: to explore a parking solution and works to the kitchenette.

The committee enquired as to who is responsible for the tree surveys and weather insurances could be merged for the PC and the RGMC.

The clerk advised that these two bodies operate as distinct legal entities with separate responsibilities, liabilities, and areas of governance. Because of this separation, their insurance requirements differ significantly. Merging the policies would not only complicate the allocation of liability and claims handling but could also result in non-compliance with specific coverage obligations for each body. For these reasons, the policies must remain separate to ensure appropriate coverage and risk management for both organisations.

Additionally, it is the responsibility of the RGMC to oversee and arrange the necessary tree surveys for the recreation ground. As a best practice and in line with industry guidelines, tree surveys should typically be conducted every 18 to 24 months, or more frequently if specific risks or concerns have been identified

#### 9.2 Village Hall Management Committee

Things are busy and going well at the hall. The NHS are regular hirers of the hall, and the hall is used often for parties.

*All members of the public left the meeting at 20:00*

#### 9.3 The River Group

No meeting held recently. The ground water levels are still low, and the river is still flowing.

#### 9.4 KALC

No updates.

### 9.5 A257 Traffic Management Group

No updates. The Parish is still looking for a new representative for this group. C. Sladden advised that she may be able to take on this role, depending on days and frequency of the meetings.

## 10. Highways Matters

### 10.1 Any updates

No updates

### 10.2 20mph at Patricxbourne

Full details of the survey results are in the agenda pack on the website. The general consensus is that the parish is in favour of the implementation of the speed limit. The clerk will work with KCC highways further at the appropriate time.

### 10.3 Speedwatch

Training date proposed for Saturday 15<sup>th</sup> March 10am on the corner of Bifrons Road.

## 11. Finance Matters

### 11.1 To note February/March payment schedule & approve any new payments.

#### February/March Payment Schedule

##### Payments Made as per financial regulations.

Date	Type	Payment	Amount
17 <sup>th</sup> Feb 25	DD	HugoFox Ltd	£23.99
20 <sup>th</sup> Feb 25	FPO	N.Purcell	Salary pack payment
28 <sup>th</sup> Feb 25	SO	N.Purcell	As per salary sheet
3 <sup>rd</sup> March 25	FPO	East Kent Leaflet Distribution (Steven Evans)	£432.00

##### Payments Due for Approval:

Recipient	Detail	Amount
N.Purcell	Feb march phone bill	£10.00
N.Purcell	February HP Ink Subscription	£9.99

**Resolved:** it was proposed by C. Ash and seconded by C. Sladden to approve the February/March Payment schedule and all new payments.

**Outcome:** All in favour, motion carried.

### 11.2 S106 Funding (update)

Ongoing. No updates this month.

## 12. Planning

### 12.1 To Receive Updates on previous consultee responses

To Receive Updates on previous consultee responses

**Application No:** CA/25/00012

**Proposal:** Single-storey front extension together with decking to rear following the demolition of front and rear porches.

**Location:** Clarence Bungalow , Aerodrome Road, Bekesbourne, Kent, CT4 5EX

**Status:** GRANTED

**Application:** CA/24/02229

**Location:** 3 Downside Villas Adisham Road Bekesbourne Kent CT4 5HA

**Details:** Retrospective application for a single-storey rear outbuilding.

**Status:** GRANTED

## **12.2 To Discuss any new applications**

None

## **13. Allotments**

### **13.1 Any Updates**

None

### **13.2 Any New Matters**

None

## **14. Playground Survey Results**

Please see the agenda pack for full survey results.

Friday evening Cllr C.Sladden and the Clerk met and discussed the results, looking at potential options and have suggested the following items in the report based on the parish's requests:

- Triple Spring Rider
- Wheelchair inclusive roundabout
- Adventure Trail
- Wheelchair accessible picnic table
- 2x tabletop games for the picnic table

**Resolved:** It was proposed by J. Watt and seconded by M. Evans to seek formal quotes based on the items listed above.

**Outcome:** All in favour, motion carried.

## **15. Village Sign**

The council discussed the feasibility of this, and decided that as there are other projects pending, the council will defer this and revisit at a later date to explore.

## **16. To Adopt the updated financial regulations**

The National Association of Local Councils published the updated Model Financial Regulations template, which were circulated as part of the agenda pack.

**Resolved:** It was proposed by C. Ash and seconded by C. Sladden to adopt the updated Model financial regulations.

**Outcome:** All in favour, motion carried.

**17. Agenda Item 17. Website/email updates**

The .gov domain is now live.

www.bekesbournewithpatrixbourneparishcouncil.gov.uk

The process for emails has been triggered. Further updates to follow once received.

**18. Emergency Planning**

Cllr C. Sladden has expressed interest in exploring the development of a contingency plan again (formerly referred to as an emergency plan).

The council had previously discussed this matter and suggested that such a plan may fall outside the scope of a Parish Council. Additionally, concerns remain regarding GDPR compliance, particularly in relation to listing vulnerable individuals.

The clerk has seen a training course called “Crisis Communications for Local Councils” and will investigate the suitability of this course further.

**19. Correspondence**

This item was moved up the agenda previously.

**20. Calendar of meetings for the financial year 2025-26**

**Resolved:** It was proposed by J. Watt and seconded by A. Nicholson that the parish council adopt the proposed calendar of meetings for the financial year 2025-26.

**Outcome:** All in favour, motion carried.

This will be published on the website.

**21. Next Meeting Date**

Monday 12th May 2025, both Annual Parish Meeting and the Statutory Annual Parish Council meeting.

***Meeting closed 220:56***

**It was agreed that these minutes are a TRUE and ACCURATE record:**

**Signed.....(Chairperson)**

**Date.....**