



BEKESBOURNE-WITH-PATRIXBOURNE PARISH COUNCIL

January 2026 Agenda Pack

Agenda Item 1: Those Present

Agenda Item 2: Apologies for Absence

Agenda Item 3: Declarations of councillor interests relevant to this agenda

The meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the parish of Bekesbourne with Patrixbourne present at the meeting.

Agenda Item 4: Public representation *(notified to the clerk in advance of the meeting, agenda items only)*

At the time of issuing this agenda pack, there have been no requests to speak.

Agenda Item 5: External Reports

Agenda Item 5.1 County Councillor Reports



Councillor Mike Sole's monthly report

Kent County Councillor : Canterbury South
Canterbury City Councillor : Nailbourne



*Working for you all
all year round*

As we come to the end of the year and look forward to 2026, I would like to wish everyone and happy & healthy New Year, and I hope that you had an enjoyable Christmas with family and friends.

It has been a privilege to serve as both a Canterbury City Councillor and Kent County Councillor during the last year and I remain committed to working on your behalf, listening to your concerns, celebrating our successes and building a positive future together.

I was delighted to be re-elected to KCC in May, and it has certainly been an interesting few months as part of the Liberal Democrat group who are the official opposition to the Reform UK administration - that started with 57 councillors and just seven months later is down to 48.

There has been a lot of noise, media stunts and chaos without much substance, but the first real test of the new administration will be the setting of the budget for 2026/27 in the next few weeks. With the overspend in the current year currently predicted to be over £46 million, it will be interesting to see if Reform have been able to find any real savings to balance the books, or whether its all been smoke and mirrors.

There are currently strict spending controls and recruitment freezes in place at KCC to control spending which is hitting front line services, but despite this, Reform councillors have voted to recruit political assistants at a cost to the taxpayer that will exceed £100,000, a move that the opposition groups voted against.

I shall be keeping a very close eye on the KCC budget, especially to see how much council tax is increased by, whether there are increases in the cost of school bus passes, and what cuts in the care budgets might mean for the most vulnerable in Kent.

On Canterbury City Council, the budget consultation that has been running since November, closes on 6 January. We now know how much funding will be received from government and the final budget will be agreed in February. Unlike the KCC budget, it does contain a number of positive measures such as increased garden waste collections, no increases to most car parking charges with just a 10p increase in Band 1 car parks and a reduction in the Reculver Country Park parking rates, reduction in bulky waste collection charges and clearing of litter from the slip roads on the A2.



(KCC) : mike.sole@kent.gov.uk

(CCC) : mike.sole@councillor.canterbury.gov.uk

Agenda Item 5.2 City Councillor Reports

No report received in December due to Christmas break.

Parish Council meeting resumes

Agenda Item 6: To confirm minutes of the previous meetings

To confirm minutes of the meeting held in September & November 2025.

Agenda Item 7: To report any matters arising *(from the previous meeting not covered elsewhere on the agenda)*

Agenda Item 8: Any s101 Delegated Authority items to be noted by council.

None in December.

Agenda Item 9: Any updates from representatives from external groups *(if any)*

9.1 Recreation Ground Management Committee

9.2 Village Hall Management Committee

9.3 The River Group

9.4 KALC

9.5 A257 Traffic Management Group

Agenda Item 10:Highways Matters

10.1 20mph limit at Patrixbourne

The parish council are due to be assigned a new Community Engagement Officer from the 5th of January who will be in contact about the scheme.

KCC need to conduct a formal consultation and advertise the traffic regulation order. They have advised they will be in contact once they are ready to advertise.

10.2 Highways Improvement Plan

Council to consider the revision of their Highways improvement plan. Below is the most recent version. Things to consider:

- Including the installation of footpath on Chalkpit Hill (KCC funded)- with comments RE Drainage.
- The removal of the 20mph scheme as this is underway.

Priority	Location	Problem/Concern	What do you feel are the potential solutions?	KCC Comments (This column is to be completed by Project Manager ONLY)
1	Station Rd Adisham Rd Bekesbourne Lane Patricxbourne Rd	<p>Speed concerns on these roads, pedestrians, cyclists and other vulnerable road users are also present.</p> <p>Children have to cross for the bus stop on station road.</p> <p>Speed repeater signs are damaged.</p>	<p>Installation of Roundels</p> <p>Speed Surveys on all for locations</p>	<p>AMA – 23/02/24 – HADMS data was shared and discussed with the parish clerk. Results to be sent to clerk along with updated HIP.</p> <p>Any damaged existing signage will need to be reported online by the parish clerk for the Operations team to attend and maintain.</p> <p>It was agreed that 30mph and 40mph roundels will be installed by the terminal signs on Station Road (next to the terminal signs nearest Aspinall Close. Also a pair of 40mph roundels next to the repeater sign between the 30mph and the train station (which will be funded by KCC's HIP budget)</p>
2	Adisham Road junction with Aerodrome Road	<p>Poor visibility of Aerodrome Road junction.</p> <p>Vehicles approaching with speed as coming from a 60mph road.</p>	Junction ahead warning sign	AMA - 23/02/24 – AMA to explore the feasibility of installing a junction ahead warning sign which will be funded by KCC's HIP budget.
3	Station Rd along toward Bifrons Road	Speed of vehicles along station road from the mini roundabout, making a danger for pedestrians/wheelchair users/pushchairs as no footpath available.	<p>Speed reduction measures.</p> <p>No footway signage</p>	AMA – 23/02/24 – The installation of a footway at this location would not be financially viable as it would require a Deed of Dedication (to acquire the land, which is very costly) as well as the installation costs. We would also not promote installing a new footway where there is no safe connection

			Installation of a footpath on this stretch of road?	for footway users. As it stands this footway would connect onto the carriageway at The Street next to a roundabout, which would not meet safety criteria. The footway would also need to benefit the whole of the community and not just one person.
4	Patricxbourne- The street	Speed of Vehicles- buildings being damaged by cars on the bends.	Reduce the speed limit to 20mph. Speed tool kit	<p>AMA – 23/02/24 – Discussed the feasibility of the 20mph speed reduction in Patricxbourne. The extents were discussed as swapping the current 30mph to a 20mph, with the adjustment to the entrance via Patricxbourne Road.</p> <p>AMA to arrange for a 30mph toolkit to be delivered in the meantime.</p> <p><i>Funding of the 20mph scheme to be discussed at a later date when Parish have finalised financial position.</i></p>
5	Adisham Road, Bokesbourne Lane, Patricxbourne Road	Speed of vehicles entering the village Speed repeater signs are damaged.	Village gates A resident has been in touch and is willing to contribute toward the cost	<p>AMA – 23/02/24 – Discussed locations of gateways at Adisham Road, Patricxbourne Road and Bokesbourne Lane. A site visit will be required by design Engineer to determine whether a gateway will fit at the Bokesbourne Lane location as the verge is narrow.</p> <p><i>Funding of the gateways to be discussed at a later date when Parish have finalised financial position</i></p>

6	Bekesbourne Hill	Speed of vehicles/pedestrian safety	<p>“SLOW” road markings next to the “Road narrows” warning signs at each approach to Bekesbourne Hill.</p>	<p>AMA – 23/02/24 – 2 x SLOW road markings to be installed next to both road narrow signs on Bekesbourne Hill (one road marking per sign). This will be funded by KCC’s HIP budget.</p>
7	Station road/Bekesbourne Lane (from railway bridge to the Zoo)	<p>This is an area that is used by pedestrians daily (access to school bus, train station, the zoo) cars travel at excessive, and dangerous speeds along this stretch of road.</p> <p>Pedestrians/children/wheelchair users have no verge or footpath. Many driveways that vehicles struggle to get on and off safely.</p>	<p>40mph repeater signs along the stretch from the railway bridge towards the Zoo.</p> <p>Reduce the speed limit.</p> <p>Install speed reduction measures. ‘humps’ or similar to those at the other end of Bekesbourne lane at Littlebourne.</p>	<p>AMA – 23/02/24 – There are 40mph repeater signs already at this location. Any missing or damaged signs need to be reported using the online reporting tool (as discussed)</p> <p>The current speed limit is appropriate for the road environment. The HADMs speed data supports that the average speeds are showing compliance. Discussed perception of vehicle speeds.</p> <p>Speed humps would not be appropriate or feasible on this stretch of road.</p>

10.3 Any new matters to raise

Any new matters to be raised here.

Agenda Item 11: Finance Matters

11.1 To note November payment schedule & approve any new payments.

Payments Made Since the last meeting as per financial Regulation 6.8 iii.

Date	Type	Recipient	Amount
17.11.2025	DD	HugoFox Ltd- Emails	£ 20.99
17.11.2025	DD	HugoFox Ltd- Website	£ 23.99
18.11.2025	PAY	Lloyds Bank Service Charge	£ 4.25
28.11.2025	PAY	Lloyds Bank Service Charge	£ 4.25
01.12.2025	SO	N.Purcell Salary	As per salary slip
15.12.2025	DD	HugoFox Ltd- Website	£ 23.99
16.12.2025	DD	HugoFox Ltd- Emails	£ 20.99
29.12.2025	PAY	Lloyds Bank Service Charge	£ 4.25
30.12.2025	SO	N.Purcell Salary	£ [REDACTED]
31.12.2025	FPO	Bridge Group Parish PCC	£ 700.00
31.12.2025	FPO	Bridge Group Parish PCC **	£ 700.00
31.12.2025	FPO	Lionel Robbins 24/25 Audit Fee	£ 140.00
31.12.2025	FPO	N.Purcell Salary Backpay April-Dec	£ [REDACTED]

******Banking system error. Have requested return.

Payments Due for Approval:

Recipient	Detail	Amount
Safeplay Playground Services Ltd	For the replacement of Zip Wire seat and Chain Cover	£304.00 +VAT

Council to note: Quotes received for annual playground inspection, awaiting second quote. Will be presented either at the meeting or via s101 delegated authority.

11.2 Q3 Accounts October – December 2025

Council to note the following in relation to the accounts:

- As per the November resolution, £35,788.00 has been transferred from the Lloyds Community Acct to the Lloyds Instant Access Saver to ensure compliance with the maximum Financial Services

Compensation Scheme (FSCS) protection limit — currently £85,000 per financial institution, per account holder. The balanced on this account is now £35,789.09.

Bekesbourne with Patrixbourne Parish Council
Quarter 3 Accounts 2025/26 (1st October-31st December)

[illegible]

Total Receipts	£ 165.72
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Payments			
Date cleared	Reference	Details	£
15.10.2025	DD	HugoFox Ltd- Website	£ 23.99
20.10.2025	FPO	Bekesbourne Village Hall	£ 112.00
20.10.2025	PAY	Lloyds Bank Service Charge	£ 4.25
30.10.2025	SO	N.Purcell Salary	£ [REDACTED]
05.11.2025	FPO	Bekesbourne rgmc	£ 70.00
17.11.2025	DD	HugoFox Ltd- Emails	£ 20.99
17.11.2025	DD	HugoFox Ltd- Website	£ 23.99
18.11.2025	PAY	Lloyds Bank Service Charge	£ 4.25
28.11.2025	PAY	Lloyds Bank Service Charge	£ 4.25
01.12.2025	SO	N.Purcell Salary	[REDACTED]
15.12.2025	DD	HugoFox Ltd- Website	£ 23.99
16.12.2025	DD	HugoFox Lts- Emails	£ 20.99
29.12.2025	PAY	Lloyds Bank Service Charge	£ 4.25
30.12.2025	SO	N.Purcell Salary	£ [REDACTED]
31.12.2025	FPO	Bridge Group Parish PCC	£ 700.00
31.12.2025	FPO	Bridge Group Parish PCC **	£ 700.00
31.12.2025	FPO	Lionel Robbins 24/25 Audit Fee	£ 140.00
31.12.2025	FPO	N.Purcell Salary Backpay April-Dec	£ [REDACTED]
Total Payments			£ 2,043.76

****Banking system error. Have requested return.**

Bank reconciliation –2025 Q3

Name of smaller authority: Bekesbourne with Patrixbourne Parish Council

County area (local councils and parish meetings only): Kent County Council

Financial year ending 31 March 2026

Prepared by (Name and Role): Nicola Purcell (Clerk & RFO)

Date: 31.12.2025

Balance per bank statements as at [insert date]

Lloyds Community Account	£	43,086.84
Lloyds Instant Access Savers Account	£	35,789.09

	£	78,875.93
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Petty cash float (if applicable)		n/a
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Less: any unpresented cheques	£	-
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Add: any unbanked cheques	£	-
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Add: any un-banked cash	£	-
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Net balances as at: [insert date]	£	78,875.93
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11.3 S106 Funding (Updates)

Invoice has been sent to Canterbury City Council for the sum of £35,788.00. We can expect to imminently receive this sum. In the meantime Creative Play have been instructed, as their prices were due to increase from 1st January 2026, and this secured our quote. An installation date is TBC.

Agenda Item 12: Planning

12.1 To Receive Updates on previous consultee responses

Application ref: CA/23/00484 (Land At The Hill)

Description: Outline planning application for up to 300 residential dwellings (including affordable housing and older person accommodation), a new community hub, introduction of structural planting and landscaping, informal public open space and children's play area and surface water flood mitigation and attenuation. All matters reserved.

Appellant's name: Gladman Developments

Appeal ref: 3373183

12.2 To Discuss any new applications

No new applications received, if any are received prior to the meeting they will be circulated.

Agenda Item 13: Allotments

13.1 Any Updates

All rent has been received. There are currently three vacant plots, which will be advertised imminently.

Landowner has been chased for overhanging trees.

13.2 Any new matters to report

Agenda Item 14: Defibrillator.

Correspondence has been received asking if the Parish council are still considering a Defibrillator installation.

Currently there is one at the train station, and one at the pavilion (not for public use). The council previously considered installation at the village hall, but this did not proceed as it was felt to be too close to the one at the train station.

There is £1,000 in reserves toward a defibrillator for the parish.

The resident has asked if a defibrillator could be installed at Aerodrome Road area.

Previous information shared was as follows:

London hearts as a charity do not as such charge for products but do request the minimum donations be made to cover the cost of the equipment obtained.

London Hearts are currently able to offer an increased grant of £300 towards the cost of each Defibrillator and are also able to offer package deals.

The Defibrillator we supply which is ideal for communities is the advanced dual functioning Mindray C1A semi-automatic Defibrillator. Not only does this model carry out daily self-diagnostic tests, meaning maintenance is extremely limited but more importantly this model can be applied to both an adult and a child at the flick of a switch rather than having to waste time changing the pads. (see information leaflet attached.)

The usual cost for Mindray C1A Defibrillator is £1045.00 however taking into account the £300 donation, the required minimum donation for the Defibrillator alone is currently £745.00.

Included with the Mindray C1A Defibrillator is:

- AED Battery
- Adult/Child AED Pads
- Carry Case
- AED Rescue Kit
- AED Wall Sign
- Free online recorded Defibrillator Awareness and CPR training session

In addition, after taking into account the grant, the package offers are:

Mindray C1A Defibrillator & Internal Wall Hanger minimum donation
£795.00

Mindray C1A Defibrillator & Internal locked or unlocked White Cabinet
£845.00

Mindray C1A Defibrillator & External Unlocked Cabinet £1195.00

Mindray C1A Defibrillator & External Locked Cabinet £1225.00 -This would
be the option we require

VAT has not been applied to these prices.

If a defibrillator is to be kept outside, then it must be housed in a heated
locked or unlocked heated cabinet which comes with a 10 year warranty.

London Hearts do not install any products however the defibrillator itself
does not require a power source (lithium battery operated) but the external
heated wall cabinet does – this being a standard 3 pin plug socket.

The Mindray C1A Defibrillator comes with an 8 year Warranty. There is no
annual service charge and maintenance simply requires that the
Defibrillator battery needs to be changed after 5 years at a cost of
approximately £245.00 and the pads which have a 5 year life span from date
of manufacture (3 year guarantee) need changing at either date of expiry of
after each use (cost of approximately £47.00).

We would therefore need to budget £60 minimum a year for 5 years to
build enough savings for the basic maintenance costs.

London Hearts offer a FREE online recorded CPR & Defibrillator Awareness
Training session with the defibrillators supplied.

With regard to the installation at Aerodrome Rd, this would be subject to a
private property owner's permission, and clear access at all times.

Agenda Item 15: Contingency Planning

To discuss a request for contingency planning in response to potential
unforeseen events or disruptions that may affect the local community.

Agenda Item 16: Correspondence

The following correspondence has been received:

Email 1) Dear Nicola

I trust you are well

It's clearly apparent that the old Gomez building is occupied by a new business

The new occupants have not only switched on the offending lights but increased them beyond those we were previously concerned with as detailed in the below emails

I trust the parish council will address these issues at the earliest convenience

Email 2) Way back in 2018, the former tenant at Highland Court, Gomez, installed a set of lights on the back of one of their units. These lights were crazy bright and totally unsuitable for the area. The PC was involved and the matter was settled by Gomez adjusting the lights. No problem since then.

Recently the new tenants, ISS, have installed brilliantly bright white lights on what looks to be the same unit. These lights are on all night. From our home in De Havillands it looks like airport landing lights from way over the farms. Totally excessive, not good for the environment and possibly not allowed on their planning consent.

I've been advised by former BwP councillor, Graham Duplock, that the planning consent at that time was ref CA//18/02358, to which the PC objected, and was successful.

I would be grateful if the PC could investigate on behalf of local residents, and get this excessive light pollution reduced. Could the matter be raised at the next PC meeting in January? I would be happy to attend if required.

**Agenda Item 17: Kent Devolution and Local Government Reorganisation
(any updates) KALC**

No updates available on their website.

Kent County Council

No updates available on their website.

Kent Leaders Website

No updates available on the website.

Agenda Item 18: Staff Matters *Confidential to be held under the Public Bodies (admission to meetings) Act 1960*

Agenda Item 19: Next Meeting Date

9th March 2026 (*at the village hall*)