



BEKESBOURNE-WITH-PATRIXBOURNE PARISH COUNCIL
September 2026 Agenda Pack

Agenda Item 1 Those Present

Agenda Item 2 Apologies for Absence

Agenda Item 3 Declarations of councillor interests relevant to this agenda

Agenda Item 4 Public Representation

Agenda Item 5 External Reports

Agenda Item 5.1 County Councillor Reports

The following report has been received.



Councillor Mike Sole's monthly report

Kent County Councillor : Canterbury South
Canterbury City Councillor : Nailbourne

*Working for you all
all year round*

August is always a quiet month with very few council meetings, although I did attend the only parish council meeting that took place, Womenswold. I've certainly enjoyed meeting lots of people at many different community events in the month.

With the schools now returning it can be a stressful time for those starting new schools, and it is never helped by issues around school transport, particularly bus capacity. Please let me know about any issues and I will work with KCC and Stagecoach to get things resolved. I also continue to work with families on KCC transport appeals.

I continue to discuss planning enforcement issues in Barham with the City Council and update residents when I can, with information that I am able to share.

It can often take a long time for 20mph limits to be agreed and installed. I was very surprised to learn from KCC that a 20mph limit was agreed in the Homersham area of Wincheap when the houses were completed 22 years ago, but despite all the required legal orders being made, there was an oversight and the signs were never installed! This will now be rectified. Better late than never.

The junction of Rose Lane, Bishopbourne, with Bonny Bush Hill has very poor visibility, but thanks to the landowner and parish council, it has been significantly improved with the cutting back of vegetation. KCC have agreed to improve things further with SLOW painted on the road near the junction. National Highways have also confirmed that the missing NO ENTRY signs will be replaced soon at the end of the slip road opposite.

I'm pleased that KCC have performed a u-turn when it comes to repairing the kerb stones and white lines alongside the Little Stour in Nargate Street between Littlebourne & Wickhambreaux. They had initially refused to take action, but after I asked that they reconsider, they visited and have agreed that the work is safety critical and will be done once they have permission from the Environment Agency to work near the river.

Cllr Lee Castle and I are holding a surgery at the Ivy Barn, Littlebourne 10:00 – 11:30 on Thursday 3rd September.



(KCC) : mike.sole@kent.gov.uk

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Agenda Item 5.2 City Councillor Reports

The following report has been received.

Councillor Lee Castle

Little Stour & Adisham Ward - Canterbury City Council - 07875402888

Summer 2026 lee.castle@councillor.canterbury.gov.uk



At the start of Summer further information was received regarding the proposed new council arrangements as part of the ongoing local government reorganisation. Under the current proposals, Canterbury district will join with Dover and Thanet to form a new East Kent unitary authority. Elections for the new council are expected to take place in May 2027, with the existing district councils and Kent County Council due to cease operating following a transitional period while the new authority is established by 2028.

Residents are encouraged to get in touch if they have any questions about the proposed changes. Further information and literature will be sent out by your Liberal Democrats councillor Team over the coming weeks and months, and I will continue to share updates as more details become available.

Across the villages, casework has continued on a range of local issues. In **Wickhambreaux**, remediation works are being pursued following graffiti damage to one of the local pillboxes. In **Ickham**, a significant water leak opposite The Duke William pub was raised with a contact at Southern Water, with a request that the company also liaise directly with parish councils where appropriate. Further water leaks have also been followed up in **Littlebourne** and elsewhere in the district, including **Seaton**. Residents are encouraged to continue reporting issues through the relevant water company reporting systems and to share details of any unresolved problems so they can be followed up where necessary.

In **Bramling**, new incidents of fly-tipping have been reported and followed up, with requests made for additional signage and further support for residents. In **Littlebourne**, damage to the Elders play park has left some equipment beyond repair. The play park team is currently reviewing the available options and costs for a practical solution to allow the space to reopen for residents. Casework has also continued in **Bekesbourne** on planning, parking and speeding matters, while in **Adisham** this has included housing matters and planning issues relating to new development. In **Ickham**, a resident experiencing persistent bin collection problems has also been supported, with the matter being followed up through the appropriate channels.

Speedwatch sessions have continued across the villages, with additional roads in Littlebourne now added to the system. Groups in **Littlebourne**, **Ickham**, **Wickhambreaux** remain active and are continuing to recruit volunteers. If you would like to get involved and help monitor speeding in your village, please do get in touch.

Highways defects remain a concern, with a number of reported faults still awaiting repair by Kent County Council. Residents are encouraged to continue reporting issues and to share details with me so that they can be pursued with KCC where appropriate.

Concerns have also been raised regarding parking at Grove Ferry, which falls within **Wickhambreaux** Parish. I will continue to liaise with the parish council and ask Canterbury City Council to consider whether there are options that can better support drivers while avoiding unnecessary impacts on local businesses. Parking has also been raised in **Littlebourne Ickham and Adisham** and I will liaise with the parish councils to discuss any new ideas or communications.

Residents should also be aware that the operator of the number 11 bus service has changed, with Regent Coaches now taking over the delivery of the subsidised rural service. I will continue to monitor any feedback on the service and raise any issues that arise. Stagecoach is also revising one of the two an hour 43 buses to be numbered the 44 and this will now connect to Thanet. But two services and hour will remain.

Looking ahead to September, I plan to attend parish meetings in **Littlebourne**, **Wickhambreaux and Ickham**, as well as a full Council meeting and various other pop-ins and residents' meetings.

Councillor Sole and I will also be holding a residents' surgery at the **Ivy Barn in Littlebourne** on **Thursday 3 September**, from **10am until 11.30am**. Residents are very welcome to come along and discuss any local concerns or casework.

As always, please do get in touch if there is anything I can assist with or if you would like a local issue followed up. I am always happy to raise matters with the relevant council, organisation or service where I can.

Agenda Item 6 To confirm the minutes of the previous meeting.

Minutes have been circulated to councillors prior to this meeting; they are also available on the website.

Agenda item 7 To report any matters arising (*from the previous meeting not covered elsewhere on the agenda*)

None received.

Agenda Item 8 Any s101 Delegated Authority items to be noted by council.

Agenda Item 9 Any updates from representatives from external groups (*if any*)

A report from the Little Stour Community warden has been circulated with this Agenda pack to council.

Agenda Item 9.1 Recreation Ground Management Committee

Not yet received.

Agenda Item 9.2 Village Hall Management Committee

Not yet received.

Agenda Item 9.3 The River Group

Not yet received.

Agenda Item 9.4 KALC

The next KALC Canterbury Area Committee meeting will be held on Friday 11 September at 6:00pm at Chartham Village Hall. Cllr C. Spooner has confirmed that he is happy to attend the meeting on behalf of the Parish Council.

Agenda Item 9.5 A257 Traffic Management Group

Following agreement at the **Full Group meeting in May** and the **Core Group meeting in July**, a letter has now been sent to KCC Highways regarding concerns over the condition and management of roadworks and road closure signage. The letter will be circulated to councillors for information.

Agenda item 10. To receive and consider written applications for the office of Parish Councillor and to Coopt a candidate to fill the vacancies on Bekesbourne with Patrixbourne Parish Council

Agenda Item 11 Highways Matters

Agenda Item 11.1 Highways Improvement Plan

Following the resolutions agreed at the previous meeting, the Clerk has updated the **Highways Improvement Plan (HIP)** to reflect the revised priorities and amendments approved by the Council.

An updated copy of the HIP, showing the new priority order, is enclosed with this agenda pack for Councillors information. The Council website has also been updated.

Planning and Delivery Team working in Partnership with Bekesbourne With Patrixbourne Parish Council Highway Improvement Plan

Submission Date: March 2023

(Please remember that the HIP is for new initiatives/measures/schemes in your community – it is NOT to be used as a maintenance log, as these MUST be logged using the online reporting tool via this link <https://www.kent.gov.uk/roads-and-travel/report-a-problem>)

HIP Front Cover

HIP Version	Submitted by (Name)	HIP Date	Record Of Meeting Dates with KCC Virtual or Face to Face	Please list below the funding Opportunities/Sources for HIP initiatives/Measures	
1	Victoria Illsley	February 2026		I.e., County Member, Parish Precept Donation, LTP bid	
2	Victoria Illsley	February 2026			
Are you an active member of the Speed Watch Scheme?			Yes ☐ No ☒	Are you an active member of the Lorry Watch Scheme?	
			Yes ☐ No ☒		
Name of HIP Representative		Contact Telephone Number		Email Address	
Name of Clerk	Victoria Illsley	Contact Telephone Number	07553763102	Email Address	clerk@bekesbournewithpatrixbourneparishcouncil.gov.uk
Name of Chair	David Sladden	Contact Telephone Number	Contact via clerk (As above)	Email Address	Contact via clerk (As above)
KCC Project Manager Name		Contact Telephone Number		Email Address	

- Please note the Priority column MUST be those issues which are regarded as the most important (No 1 being your highest priority, then filtering down)

KCC is unable to guarantee that all your requests will be deliverable, but Project Managers can investigate your top 1 or 2 priorities per year.

Please Note: Highway Improvement Plans will only be accepted if they are in this prescribed template format. **PLEASE DO NOT ALTER IN ANY WAY.**

Whilst this is intended to be a living document for your Parish Council, KCC can only make resources available to review your HIP annually.

Schemes Planning and Delivery Team working in Partnership with Bekesbourne With Patrixbourne Parish Council Highway Improvement Plan

Live Priorities Record

Priority	Location	Problem/Concern	What do you feel are the potential solutions?	KCC Comments (This column is to be completed by Project Manager ONLY)
1	Patrixbourne – The Street	Speed of Vehicles- buildings being damaged by cars on the bends.	Reduce the speed limit to 20mph. Amendment – To extend the 20mph scheme from the roundabout at the foot of Bifrons Hill westward by 150 - 200m to beyond the junction of Hode lane.	AMA – 23/02/24 – Discussed the feasibility of the 20mph speed reduction in Patrixbourne. The extents were discussed as swapping the current 30mph to a 20mph, with the current 30mph to a 20mph, with the adjustment to the entrance via Patrixbourne Road. AMA to arrange for a 30mph toolkit to be delivered in the Meantime. 29/10/25 - AM - Agreed with Parish that the TRO will be funded by the HIP budget. 08/04/26 – BC - Scheme has been out to public consultation with original extents, and approved by Tim Read. Now with Design and Delivery to progress.
2	Junction of A2 slip road with Bekesbourne Road	Collisions at junction	Suggestions from Cllr Sole 1. It is an odd "slip road". Is the road highlighted on the image a KCC road, or National Highways? 2. If National	26/6/26 - KCC are aware of the recent crash here and are in discussions with National Highways on proposed improved measures. KCC will keep the Parish Council and County Member updated on any progress.

Schemes Planning and Delivery Team working in Partnership with Bekesbourne With Patrixbourne Parish Council Highway Improvement Plan

			Highways, how can they be involved in improvements? 3. As a matter of urgency, please can we have highly viable reflective temporary plastic barriers in the woodland opposite the junction. These have proved to be highly effective previously. 4. How can we slow traffic down on the slip road? Can we get yellow lines etc on it? 5. Could perhaps there be a 30mph/40mph limit starting on the slip road, extending towards Bridge? 6. several ADDITIONAL bold SLOW signs on the road?	
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Schemes Planning and Delivery Team working in Partnership with Bekesbourne With Patrixbourne Parish Council Highway Improvement Plan

			7. Change of road colour? Replace Give Way with STOP	
3	Station Rd along toward Bifrons Road	Speed of vehicles along station road from the mini roundabout, making a danger for pedestrians/wheelchair users/pushchairs as no footpath available.	Speed reduction measures. No footway signage Installation of a footpath on this stretch of road?	AMA – 23/02/24 – The installation of a footway at this location would not be financially viable as it would require a Deed of Dedication (to acquire the land, which is very costly) as well as the installation costs. We would also not promote installing a new footway where there is no safe connection for footway users. As it stands this footway would connect onto the carriageway at The Street next to a roundabout, which would not meet safety criteria. The footway would also need to benefit the whole of the community and not just one person.
4	Chalkpit Hill	The blind bend offers no safe route for pedestrians; vehicle speed is high.	Provide a safe footpath. Concerns raised by Cllr over drainage.	
5	Adisham Road, Bekesbourne Lane, Patrixbourne Road	Speed of vehicles entering the village Speed repeater signs are damaged.	Village gates A resident has been in touch and is willing to contribute toward the cost	AMA – 23/02/24 – Discussed locations of gateways at Adisham Road, Patrixbourne Road and Bekesbourne Lane. A site visit will be required by design Engineer to determine whether a gateway will fit at the Bekesbourne Lane location as the verge is narrow. <i>Funding of the gateways to be discussed at a later date when Parish have finalised financial position</i>

Schemes Planning and Delivery Team working in Partnership with Bekesbourne With Patrixbourne Parish Council Highway Improvement Plan

6	Bekesbourne Hill	Speed of vehicles/pedestrian safety	“SLOW” road markings next to the “Road narrows” warning signs at each approach to Bekesbourne Hill.	AMA – 23/02/24 – 2 x SLOW road markings to be installed next to both road narrow signs on Bekesbourne Hill (one road marking per sign). This will be funded by KCC’s HIP budget.
7	Adisham Road, Bekesbourne Lane, Patrixbourne Road	Speed of vehicles entering the village Speed repeater signs are damaged.	Village gates A resident has been in touch and is willing to contribute toward the cost	AMA – 23/02/24 – Discussed locations of gateways at Adisham Road, Patrixbourne Road and Bekesbourne Lane. A site visit will be required by design Engineer to determine whether a gateway will fit at the Bekesbourne Lane location as the verge is narrow. Funding of the gateways to be discussed at a later date when Parish have finalised financial position.
8.	Station Rd along toward Bifrons Road	Speed of vehicles along station road from the mini roundabout, making a danger for pedestrians/wheelchair users/pushchairs as no footpath available.	Speed reduction measures. No footway signage Installation of a footpath on this stretch of road?	AMA – 23/02/24 – The installation of a footway at this location would not be financially viable as it would require a Deed of Dedication (to acquire the land, which is very costly) as well as the installation costs. We would also not promote installing a new footway where there is no safe connection for footway users. As it stands this footway would connect onto the carriageway at The Street next to a roundabout, which would not meet safety criteria. The footway would also need to benefit the whole of the community and not just one person.

Agenda Item 11.2 Any new matters to raise

None.

Agenda Item 12 Finance Matters

Agenda Item 12.1 To note the August 2026 payment schedule & approve any new payments.

Date	Type	Recipient	Amount
03/08/26	FPO	Kent Pension Fund	
13/08/26	FPO	HMRC – Payroll	
17/08/26	FPO	Safeplay – Seat repair	£229.20
17/08/26	DD	HugoFox – Emails	£20.99
17/08/26	DD	HugoFox – Website	£23.99
18/08/26	BP	Lloyds Service charge	£4.25
20/08/26	FPO	Safeplay – Quarterly inspection	£96.00
20/08/26	FPO	Bridge Group Parish – Church Grant	£800.00
26/08/26	FPO	MTF Diamond Contractor – Recreation Ground Pavillion	£7,648.20

Payments Due for Approval:

Recipient	Detail	Amount

Agenda Item 12.2 To approve the Q1 26/27 accounts.

Bekesbourne with Patrixbourne Parish Council
Quarter 1 Accounts 2026/27 (1st April-30th June)

Quarter 1 Accounts 2026/27 (1st April-30th June)	
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Total Receipts	£	32,533.55
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£

£ 45,102.95

Agenda Item 12.3 S106 Funding

The Parish Council's remaining **Section 106 funding balance of £3,267.68** has now been received from Canterbury City Council.

Agenda Item 13 Planning

Agenda Item 13.1 To Receive Updates on previous consultee responses

Application CA/26/01018 - At the time of preparing the agenda, **no further update or decision has been received from Canterbury City Council** in relation to the comments submitted on behalf of the Parish Council.

Agenda Item 13.2 To Discuss any new applications

None.

Agenda Item 14 Allotments

Agenda Item 14.1 Allotment Map & Tenancy Agreements 26/27

Council to review the allotment map provided by the Clerk and discuss the arrangements and responsibilities for grass cutting and maintenance for the 2026/27 year. Council to also consider whether to apply a **10% increase to allotment rents** for new 2026/27 tenancy agreements. The current rental rate is **£0.28 per m²**.

Example: A 100 m² plot currently charged at £28.00 per year would increase to approximately **£31.00 per year** at a rate of £0.31 per m².

Recommendation: Council to agree grass cutting responsibilities for allotment tenants and determine whether any agreed changes should be incorporated into the allotment tenancy agreements for 2026/27 and consider and agree any increase to the annual allotment rental rate.

Agenda Item 14.2 Any Updates

None received.

Agenda Item 14.3 Any new matters to report

None.

Agenda Item 15 Grant Applications

None received.

Agenda item 16 Correspondence

Correspondence has been received from a resident regarding the removal of the two rubbish bins at Bekesbourne Station and concerns that their removal may result in increased litter at and around the station.

The resident contacted Southeastern Customer Services, who advised that the bins were removed because of updated waste-handling requirements applying to small, unstaffed stations. These requirements involve the secure storage and separation of waste streams, for which Southeastern advised there are insufficient facilities at Bekesbourne Station.

Southeastern confirmed that the concerns regarding potential increased litter would be passed to the relevant team for monitoring.

The correspondence and response are provided to Council for information and consideration.

Agenda item 17 Future Projects

Agenda item 17.1 Defibrillator

Following the discussion at the previous meeting, the Clerk contacted the site owner at Woolton Farm to clarify the Council's concerns regarding year-round public access and the proposed location of the community defibrillator.

The site owner has confirmed that, although The Barn closes for part of the winter, the farm, public footpaths and businesses remain accessible throughout the year, and the defibrillator would not be located within The Barn. With regard to the proposed location, the site owner advised that the position previously viewed with the Clerk was selected as it is centrally located for the surrounding footpaths and farm, has access to an electricity supply and is covered by the site's security cameras. The farm entrance at Howletts also remains open throughout the year.

The site owner expressed concerns that locating the defibrillator nearer the entrance could make it less accessible to those using the footpaths or visiting The Barn and could potentially increase the risk of vandalism. It was suggested that, should the original location be agreed, signage could be installed at the entrance to indicate the location of the defibrillator. The site owner has also offered to meet with the Council/Clerk on site again should Council wish to consider any alternative locations.

Councillors are asked to consider the information provided and determine how they wish to proceed with the proposed location.

Agenda Item 17.2 Recreation Ground Enhancement

Now that the Section 106 funding has been received, the Recreation Committee will consider the proposed improvements to the recreation area, including options for new bench seating and wildflower seeding/biodiversity planting.

The Committee will review suitable options and costs and will report back to the Parish Council with its preferred choices for consideration and approval.

**Agenda item 18 Kent Devolution and Local Government Reorganisation
(any updates)**

None.

Agenda item 19 Next Meeting Date

Monday 9th November 2026

(Bekesbourne Village Hall)

End of Agenda Pack